DMConnect turns the MFP into an on-ramp to your document management system - helping any organization leverage their existing IT investments.

- Scan files directly to assigned folders in your document management system
- Access specific, preset workflows from the MFP control panel
- Eliminate error-prone document handling
- Intuitive indexing accelerates time to retrieve business-critical documents

All successful organizations look to boost efficiency and increase productivity. That's one of the reasons why so many businesses implement an electronic document management system (DMS). These systems streamline conventional hardcopy documents into digital workflows. In short, they automate the process. And, when organizations need to meet compliance mandates, a document management system for sharing documents across the organization can also minimize the cost and security risks associated with managing paper documents.

To further enhance the many benefits of a document management system, KYOCERA has developed DMConnect - a robust business application that transforms your MFP into an on-ramp for routing documents to any folder in your DMS, not to mention store, retrieve and share files quickly, easily, and securely. The scanned information is processed based on your customized workflows. Additionally, DMConnect allows you to enter index data at the control panel of the KYOCERA MFP, enhancing the overall workflow and ensuring accurate information is being attached to your document data.

DMConnect delivers flexible document capture with a highly scalable infrastructure, configuration flexibility, and the ease of use necessary to implement everything from simple to more complex workflows. The application offers many productivity features, including barcode routing to distribute and store documents quickly and accurately. Once processing is complete, the documents and attached metadata can be distributed to multiple destinations simultaneously, based on your specific workflows. Document enhancement is also offered through the application's optical character recognition (OCR), blank page removal and Bates editing features. And for added security, administrators can restrict user groups from accessing documents through DMConnect's Active Directory integration.
DMConnect BENEFITS

- Automatically index documents to minimize filing errors
- Convert text into searchable, editable content using optional OCR
- Use barcodes to expedite document conversion and storage
- Blank page removal for cleaner, smaller documents
- Split documents with fixed or arbitrary number of pages
- View and reset Bates counters with Bates editor for easy identification of documents
- Support compliance initiatives with e-mail notification of document distribution
- Multi-destination workflows improve employee productivity
- Ensure document security by restricting groups or departments via Active Director integration
- Network Attached Storage (NAS) support for cost effective document management and storage

APPLICATION SCENARIO

DMConnect's extensive routing capabilities increase employee productivity, eliminating manual processes and duplication. Sharing information across multiple destinations in a single process enhances staff collaboration while improving customer service.

Situation

An employee in a service organization receives a renewal notice and service request on a customer's annual service contract.

Action

The employee logs onto DMConnect at the KYOCERA MFP and selects a defined workflow process to log the signed payment and service request.

First, the employee enters the check number in the text field and selects date of payment and date of service

Next, the employee searches for the technician's name in the searchable list field

The document is then scanned and stored in a defined folder in the DMS, while the technician is notified by e-mail of the service request

Results

By having KYOCERA’s DMConnect deployed in their organization, a process that would have previously required numerous calls, e-mails and data entry is now efficiently implemented with a few simple prompts on a KYOCERA MFP control panel.